



OBERLIN FIRE DEPARTMENT

FIRE PREVENTION BUREAU

GENERAL PERMITS APPLICATION FORM

PERMIT FEE: \$65 (unless otherwise indicated)

Initial application Renewal Amended

BUSINESS INFORMATION	
Name of Business:	
Business Address:	
Owner of Business:	Phone:
Responsible Party:	Phone:
Contact for Inspection:	Phone:
Email:	Fax:
Payment is due at the time of application. All fees are non-refundable. Inspection will not be scheduled until payment has been processed.	

APPLICATION IS HEREBY MADE FOR A FIRE CODE PERMIT FOR THE FOLLOWING:

- AEROSOL Aerosol products
- AMUSEMENT Amusement buildings
- ASSEM Places of assembly - (50-299, \$10; over 300, \$100)
- BATT Battery systems (\$95)
- CARNIVAL Carnivals & fairs
- COMBDUST Combustible dust-producing operations
- COMBFIBR Combustible fibers
- COMPRESS Compressed gases
- CRYOGEN Cryogenic fluids
- EXHIBIT Exhibits and trade shows (\$130)
- EXPLOSIVES Explosives (\$300)
- FLAMCOMB Flammable/combustible liquid operations & related equip.
- FLAMFIN Floor finishing (\$195)
- FUMIG Fumigation & thermal insecticidal fogging (\$35)
- HAZARDOUS Hazardous materials (\$200)
- HIGHSTORE High-piled storage (\$130)
- HOTWORK Hot work operations
- LPGAS LP-gas (may also require City planning, zoning, and special use permit)
- LPEXCH LP-gas cylinder exchange
- MISCOMB Miscellaneous combustible storage (\$50)
- MOBILE Mobile food vendor (no fee)
- OPENFLAME Open flames and torches
- OPENCANDLE Open flames and candles
- ORGANIC Organic coatings (\$75)
- PYROTECH Use of pyrotechnic special effects material (\$150)
- REFRIG Refrigeration equipment
- REPAIR Repair garages and service stations
- SPRAYDIP Spraying or dipping, spray rooms, dip tanks, booths
- TENTS Temporary tents and canopies
- TIRE Storage of scrap tires and tire byproducts
- WASTE Waste handling
- WELDING Cutting and welding (\$30)
- WOOD Wood products
- OTHER

FOR OFFICE USE ONLY - OFD
Date Rec'd _____
Permit Fee: _____
Inspection Fee: _____
Corrections Required _____
Approved as Revised _____
Fire Approved _____
PERMIT # _____

I hereby certify that I have read and examined this application and know that the information contained herein is true and correct. I also certify that I am the owner (or owners authorized agent) of this property and that all work shall be performed in accordance with all state and local laws regulating the project proposed by this application. I understand that failure to comply with such laws or the submission of inaccurate information may result in the revocation of any permit from this application.

OWNER/AGENT SIGNATURE: _____ DATE: _____

OWNER/AGENT PRINTED: _____ DATE: _____

Permit applications may be faxed or submitted in person, weekdays 8:00 am to 4:30 pm, or mailed.
 For permit questions or to speak to a Fire Inspector call: 440 774-3211
 For more information - visit www.oberlin-fire.com/safety/permits.html

Please use this checklist to aid in preparing a complete application package. Most permit processing delays are the result of incomplete or inadequate permit submittal information. This checklist has been developed in an effort to expedite the application review process. Please check off each line as you identify that your submittal contains the required information, place N/A on lines that do not apply to your specific project, and then submit the checklist with your application.

√	BASIC REQUIREMENTS – ALL APPLICATIONS
	Completed fire code permit application, including all information and fees
	Copy of Material Safety Data Sheets (MSDS), if applicable
	List and quantities of hazardous or toxic materials proposed to be used or stored, if applicable
	List and quantities of flammable or combustible liquids or solids to used or stored, if applicable
	List and quantities of compressed or flammable gases to be used or stored, if applicable
	List and quantities of liquefied petroleum gases and equipment, if applicable
	List and quantities of organic peroxides; oxidizers; pyrophoric materials; pyroxylin (cellulose nitrate) plastics; or unstable (reactive) materials, if applicable
	PLANS/DRAWINGS: Verify that all of the following are provided:
	Scaled site plan showing general area, roads and widths, buildings with dimensions, parking, and property lines
	Floor plan(s) (indicate use of all rooms), including dimensions, exits, stock and storage, seating capacity, arrangement of seating and location and type of heating and electrical equipment.
	Vicinity or area map
	Location of materials, gases, solids etc., listed above
	Certificate of flame resistance – tents only
	Additional Requirements
	Ohio Fireworks Display Application
	Pyrotechnic Operator's license, for displays
	Certificate of Liability Insurance
	Stand or tent diagram or plan
	Lease agreement with property owner, if applicable
	High-piled Combustible Storage
	Floor plan showing locations and dimensions of storage areas
	Usable storage height for each area
	Number of tiers within each rack, if applicable
	Commodity clearance between top of storage and sprinkler deflector
	Aisle dimensions
	Maximum pile volume for each storage array
	Location and classification of commodities
	Location of required fire department access doors
	Types of fire suppression and detection systems
	Location of valves controlling water supply
	Type, location and specifications of smoke removal and curtain board systems
	Dimension and location of transverse and longitudinal flue spaces